

**Position Description**

<b>Position title:</b>	Specialist Case Worker – Domestic Family Sexual Violence (DFSV) Youth		
<b>Program/Team:</b>	Hawkesbury Outreach		
<b>Employment type &amp; hours:</b>	Fixed Term – 2 years, 35 hours per week (M-F)		
<b>Award conditions:</b>	Social, Community, Home Care & Disability Services Award 2010 (SCHADS)	<b>Remuneration:</b>	SCHADS level 5/ CASH level 3
<b>Location:</b>	Platform Youth Service – Nepean/Blue Mountains		
<b>Reporting to:</b>	Coordinator Hawkesbury Outreach		
<b>Probation period:</b>	6 months		
<b>Special Conditions</b>	Female only		
<b>Primary purpose of position:</b>	<p>To enhance the delivery of services and responses for vulnerable young people experiencing homelessness and domestic and family violence (DFSV). The role aims to promote safety, healing, and empowerment among young survivors of DFSV by providing person-centered and trauma-informed case management, including crisis intervention and safety planning.</p> <p>This specialised role will work alongside Platform programs to build the awareness and capacity of workers in dealing with DFSV including advocacy, court support and referral aimed at securing safe housing solutions and focusing on young people at risk.</p> <p>They will also develop and build on existing relationships and referral pathways through collaboration with DV related organisations, such as child protection, health and legal services to ensure a coordinated DFSV response that strengthens referral pathways and maximises resources.</p>		
<b>Selection Criteria - Applicants will be assessed against the selection criteria. Applicants need to provide written responses to the selection criteria below. (please keep to no more than 2 pages)</b>			
<b>Essential Criteria</b>	<ul style="list-style-type: none"> <li>• Tertiary qualifications (preferably a degree) and a minimum 12 months experience in Social Work, Community Welfare, Criminal Justice and/or equivalent experience working in the domestic violence sector;</li> <li>• Sound knowledge of domestic and family violence, its complexities and consequences, including understanding of intersectionality between social issues and domestic and family violence, in particular the barriers that young women may face when leaving violence;</li> <li>• Knowledge of the criminal justice response to domestic violence in NSW, including ADVO applications, criminal prosecutions and related legal matters;</li> <li>• Knowledge of Legal Aid NSW policies in relation to grants of legal aid for people in domestic and family violence matters;</li> <li>• Sound Knowledge of Child Protection Systems and Mandatory Reporting Practices;</li> <li>• Demonstrated ability to engage effectively with clients in crisis and provide appropriate, trauma-informed support;</li> <li>• Demonstrated ability in building networks and partnerships;</li> <li>• Excellent communication skills, particularly in negotiation, advocacy, conflict resolution and group facilitation;</li> <li>• Sound organisational, administrative and computer skills and ability to work independently and within a team;</li> <li>• Ability to deliver services in accordance with Specialist Homelessness Services (SHS) and Platform policies and standards;</li> </ul>		

	<ul style="list-style-type: none"> <li>• Willingness and ability to travel and work across any of Platform's sites in the Nepean, Blue Mountains and Hawkesbury areas, as required;</li> <li>• Ability to work with local communities and services to promote awareness of DFSV and DV services;</li> <li>• Ability to meet with clients away from the Platform offices in accordance with safety assessments and processes.</li> </ul>
<b>Qualifications, Checks and References (Mandatory)</b>	<ul style="list-style-type: none"> <li>• Tertiary qualifications in Social Work, community welfare or criminal justice</li> <li>• Australian Citizen or Permanent resident</li> <li>• 100 Points of Identification</li> <li>• National Police Check (2 years)</li> <li>• Current Working with Children Check</li> <li>• Current driver's licence.</li> <li>• Two referees, including current or most recent manager.</li> </ul>
<b>Personal Attributes</b>	<ul style="list-style-type: none"> <li>• Passion for working with Young People</li> <li>• Consultative and collaborative working attitude</li> <li>• Ability to engage, relate and communicate successfully with people from diverse backgrounds</li> <li>• Commitment to a learning culture and ongoing professional development.</li> <li>• Alignment with and modelling of Platforms core values; Integrity, Aspiration, Respect, Advocacy, Connection and Perseverance</li> </ul>
<b>KEY RESULT AREAS - Role and Responsibilities</b>	
<b>Case Management of clients</b>	<p>This specialised role enables tailored responses geared specifically towards young survivors of DFSV, addressing unique needs and vulnerabilities. These can include building trusting and safe relationships, understanding youth development, relationships within family units, abandonment/attachment issues and the importance of building resilience.</p> <p>Working within a trauma-informed care framework the case worker provides sensitive support to young survivors who have experienced trauma, creating healing environments and relationships conducive to recovery.</p> <p>The position will ensure crisis intervention and safety planning to address immediate needs ensuring safety and well-being. They will work with the wider Platform team and various programs to establish appropriate internal pathways to ensure homeless young people affected by DFSV have access to approximately 70 beds across crisis, transitional and longer-term programs.</p> <p>Recognising the importance of family and the impact of family dynamics with young survivors, the case worker will provide resources and referrals to counselling for family/caregivers which facilitates a supportive environment and/or relationships for the young person.</p> <p>The DFSV Specialist Case Management will include:</p> <ul style="list-style-type: none"> <li>• Development, implementation, assessment and review of case plans with clients;</li> <li>• Risk assessment, using the DVSAT and safety planning with clients to assess the level of risk faced by survivors and their children to ensure their safety;</li> <li>• Securing ADVOs' and establishing support networks;</li> <li>• Accompanying survivors to court hearings, hospitals or police stations, providing emotional support and advocating for their rights;</li> <li>• Provision of relevant information to clients and making warm referrals on their behalf to a range of service providers to assist with their ongoing needs, including community resources and services, such as emergency accommodation, counselling, legal assistance, and financial support (Centrelink);</li> </ul>

	<ul style="list-style-type: none"> <li>• Liaison with the Safety Action Meeting (SAM) Coordinator to ensure all clients assessed as 'at serious threat' are placed on the agenda for the next SAM when necessary;</li> <li>• Attendance at Safety Action Meetings and court as required;</li> <li>• Liaison with clients in relation to Safety Action Plans developed at SAMs;</li> <li>• Develop and maintain strong working relationships with key DV partners, including the NSW Police Force, Local Courts, legal representatives and referral agencies, in order to facilitate client access to those agencies and services.</li> </ul>
<b>Program/ Organisational and Professional Development</b>	<p>The DFSV Specialist Case Worker will provide specialist advice, coaching, education, training and partnership development to Platform in DFSV, including:</p> <ul style="list-style-type: none"> <li>• Building the capacity and capability of Platform staff and the organisation to enhance responses to young people experiencing DFSV, including groupwork and one-on-one mentoring training where required;</li> <li>• Collaborate with Case Workers to ensure DFSV safety assessments and planning are conducted appropriately;</li> <li>• Providing specialist information and advice on DFSV, including providing resources and referrals to counselling for family/caregivers and supporting referrals to other DFSV specialist services;</li> <li>• Coaching staff in in advocacy and court support for DFSV clients;</li> <li>• Developing and delivering training, including facilitating DFSV training to staff, developing training materials and resources on DFSV related topics for staff, clients, family/caregivers, and other relevant stakeholders;</li> <li>• Develop and embed strong working relationships and referral pathways through collaboration with DV related organisations, such as DV West, child protection, health and legal services.</li> </ul> <p>Undertake tasks at the direction of the Program Coordinator/Manager, including:</p> <ul style="list-style-type: none"> <li>• Participate in internal and external supervision as required;</li> <li>• Undertake professional development and training;</li> <li>• Attendance at interagency and network meetings including the Safety Action Meetings and other meetings and events, as directed by the Coordinator/Manager.</li> </ul>
<b>Administrative</b>	<ul style="list-style-type: none"> <li>• Provide intake, assessment and referral to young people accessing using the DV SAT Assessment Tool;</li> <li>• Ensure that information on relevant community resources is available to clients and colleagues;</li> <li>• Keep up-to-date clear and concise records in accordance with Platform Case Management Policy and CIMS requirements;</li> <li>• Monitor and review Case Plans in line with the service Case Management Policy and Practices;</li> <li>• Provide information and referrals to non-governmental and statutory organisations, community organisations and individuals when requested (in line with Platform policies);</li> <li>• Provide reports to internal and external systems, including maintaining all client files as stated in policy and procedures.</li> </ul>
<b>Employee Responsibility</b>	<ul style="list-style-type: none"> <li>• Comply with all of Platform's Policies and Procedures, including (but not limited to) WH&amp;S instructions and procedures relating to their own safety and health and that of others.</li> <li>• Comply with all lawful and reasonable management directives.</li> </ul>

**You are required to notify your Supervisor and Human Resources if there are any changes to your:**

- National Criminal Police check
- Working with Children Check Clearance
- Drivers Licence

*This Position Description forms part of the Performance Management Framework for this role*

*As the successful applicant you are required to sign and date this Position Description to demonstrate your commitment to fulfil this role in accordance with the key result areas outlined above.*

Platform Youth Services reserves the right to vary the Job Description in response to changing needs within the Service and in consultation with Staff.

**Endorsement and Acceptance**

<b>Employee Name:</b>		<b>Signature:</b>		<b>Date:</b>	
<b>Managers Name:</b>		<b>Signature:</b>		<b>Date:</b>	